



OVERNIGHT Property Pass

2006-2007 School Year

1st Quarter

CTV Productions Cooper City High School

Student Name: _____
Last First

Home Address: _____

Home Phone # _____ Cell Phone # _____

Overnight Equipment Check-Out Policies:

- All equipment must be returned on the following school day after check-out.
- All equipment must be returned BEFORE 1st period begins.
- Equipment is to be used for instructor-approved projects only!
- The student who signs the equipment out is responsible for it's safe return.
- Do not lend CTV equipment to anyone for any period of time.
- All accidents that involve CTV equipment must be reported immediately upon return.
- Any equipment not functioning properly must be reported immediately upon return.

CTV Productions has a very limited equipment inventory and does not have the financial ability to replace or repair it's current stock with any degree of efficiency. Therefore, students **MUST** treat all equipment that leaves the CCHS premises with care and respect. Equipment should only be checked out when it is absolutely necessary in order to meet a CTV deadline or record after-school events and functions. Equipment that is lost or stolen will be the student's responsibility to replace and in some cases the student's parent or legal guardian could be held financially responsible. Signing below means that you and your child understand and agree to the CTV overnight equipment check-out policies.

Student X _____ Date _____

Parent X _____ Date _____